Horowhenua A P & I Association
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LEVIN



Horowhenua Agricultural, Pastoral & Industrial Show

Saturday 23rd & Sunday 24th January 2027

Trade Exhibitor Information

Welcome

Applications for the 2027 Horowhenua AP & I Show are now open for Trade Space sites

In excess of an estimated 10000 people attend over the 2 days and the Association provide a spectacle of stock competitions, equestrian events, wood chopping, shearing, dog trials, sideshows and a range of entertainment on stage for all the family.

The Show is supported by the community and is enjoyed by all competitors, spectators, trade exhibitors and visitors. A fun filled weekend for all the family.

We invite you to be part of the Show and are now taking bookings – be in early to secure your preferred site.

The Annual Horowhenua AP & I Show – where town and country meet





Trade Space – Terms & Conditions
Site Application

1. Application forms may be submitted by post, e-mail or delivery to Showgrounds office by 1 December 2026 to secure preferred site.
2. By submitting the application you agree to the Terms & Conditions of Horowhenua AP & I Show 2027.
3. An e-mail stating confirmation of Trade Site will confirm your booking.
4. Sites are not to be sub-let without prior consent from the Horowhenua AP & I Assn.
5. The Horowhenua AP & I Assn may accept or decline any trade site application. No roving sales are permitted.
6. The Horowhenua AP & I Assn will endeavour to offer Trade exhibitors their first option of site, however the Assn reserves the right to move any exhibitor as they deem necessary.
7. No exhibitors can move to any other space, than what was allocated unless approval has been given by the Assn.
8. Site allocation will be confirmed with invoice for payment

Payment

9. An invoice will be forwarded with confirmation of acceptance once application is received.
10. Trade sites not paid in full by 10 January 2027 may be offered for resale.

Show Days

11. The 2027 Show will be open to the public Saturday 23rd & Sunday 24th January from 9.00am to 4.00pm both days.
12. Exhibitors are to have their stands fully operational during these Show hours.
13. Best Outdoor and Indoor Trade Exhibits will be judged on Saturday morning from 11am and winners announced at the Grand Parade at 2pm.

Site Information

14. The exhibition hall and outdoor trade space site plans are attached – see application form for sites and prices.
15. Access to sites is available from Thursday 21st January from 12pm to 5pm and Friday 22nd January 9am to 6pm.
16. All exhibitor goods, advertising and other belongings including tent, gazebo guide ropes, pegs and other dangerous protrusions must be within your site and made safe.
17. Dismantling of sites to take place from 4-6pm on Sunday 24th January.

NO MOVEMENT OF ANY VEHICLES BEFORE 4PM. PLEASE ADHERE TO THIS!!

Exhibitor Admission

18. 1 car pass & 2 Show tickets will be provided per site – larger sites may receive extra tickets – see application form for details.
19. Extra people required for stalls can purchase extra tickets at a reduced cost of 50% per ticket per day.
20. Become a member of the Association for $50.00 and receive extra tickets (2 Adults, 2 Children, 1 Car Pass)

Security

21. Security personnel will be on duty Friday and Saturday nights.
22. Stands and exhibits are at the risk of the exhibitor and the Horowhenua AP & I Assn shall not be held responsible for any loss or damage of exhibitor goods whilst on site.
23. The Indoor Trade Display areas have an alarm system which is monitored when the building is locked.

Food and Raffles

24. The sale of food, confectionery lines or non-profit organisation raffle tickets must be indicated at the time of booking your site.
25. Food stalls must provide a copy of their current council food licence when sending in their application.

Electricity

26. Flat 3 Pin Plug, Socket Power, 10amp, 230 Vault is used.
27. Any special electrical requirements must be indicated on the application form, extension leads is the responsibility of the exhibitor.
28. No generators allowed!!
29. It is the responsibility of the exhibitors to supply and use RCD units. Portable electrical equipment must have current test and tag.
30. An electrical fee is charged for each site at $25.00 for indoor sites and $70.00 for food stall and outdoor sites.

Vehicles and Car Parking

31. Exhibitors may unload goods onto site but vehicles must be parked in the carpark at the southern end of the grounds prior to Show opening.
32. No vehicle access will be allowed through Victoria Street from 8.00am on both Show days.
33. No Vehicles are to be moved or driven on the grounds anywhere before the close of show on any day

Advertising

34. By completing the Trade site application form the exhibitor agrees that: Exhibitor names and product information may be used for promotional purposes.
35. Name and address details may be released by Horowhenua AP & I Assn for promotional and advertising purposes.
36. Media advertising will begin 3 weeks prior to the show.
37. A newspaper supplement will be prepared and distributed throughout the region during show week and you will invited to participate in this.
38. Road signage will be erected early December.

Health and Safety

39. We remind you of your obligations under the Health and Safety legislation, that is, that you ensure your site environment for your staff and those on adjoining sites and visitors to the show.
40. Exhibitors must comply with all requirements under the Health & Safety at Work Act 2015
41. The Show Management reserves the right to remove any exhibitor acting dangerously, offensively or uncooperatively at any time during the show.
42. The Assn wishes the Showground to be a safe place for all visitors, exhibitors and participants. This cannot be achieved without your help. If you see anything that is likely to cause damage or injury please notify the Assn officials immediately.
43. The First Aid station is located by the Oval across from the cafeteria.

Indemnity & Insurance

44. The Horowhenua AP & I Assn will not be liable for any injuries to any person, or damages to property owned or controlled by exhibitors.
45. Should claims for damages or injuries that may arise from or be in any way connected with the exhibitor occupation of the display space, the exhibitor agrees to indemnity Horowhenua AP & I Assn from liability of such claims.
46. We recommend that exhibitors carry public liability insurance and personal insurance cover for their own property.

Eftpos

47. Eftpos will be available for the public at the Show ticket office on Show days. All trade exhibitors require their own facility which is to be organised and paid for by the exhibitor.

Cancellations

48. In the unlikely event the Horowhenua AP & I Assn finds it necessary to cancel or postpone the show, the contract will cease to operate upon notice of that effect to Exhibitors by email from the Show secretary.
49. The Horowhenua AP & I Assn shall not be liable to the Exhibitor for any compensation whatsoever as a result of the cancellation or postponement of the show.
50. Money refunded to exhibitors as a result of cancellation or postponement will be at the discretion of the Horowhenua AP & I Assn.
51. If any Exhibitor should cancel the contract or terminate a site booking any refund shall be at the Horowhenua AP & I Assn discretion.

We encourage you to be a part of one of the biggest events in the region. If you have any queries prior to booking your site, please contact me.

Kind regards

Jill Timms
Secretary